

Personnel Committee

Held at:	Council Chamber - Civic Centre Folkestone
Date	Thursday, 16 June 2022
Present	Councillors Mrs Ann Berry, Nicola Keen, David Monk (Chairman), Tim Prater and Rebecca Shoob
Apologies for Absence	Councillor Ray Field and Councillor Patricia Rolfe
Officers Present:	Ritchie Bennett (HR Senior Specialist), Jo Gage (HR Business Partner, Organisational Development), Ellen Joyce (Democratic Services Trainee), Susan Priest (Chief Executive), Trudi Simpson and Andrina Smith (Chief HR Officer)
Others Present:	

1. **Declarations of Interest**

Councillor Nicola Keen made a voluntary declaration in respect of all agenda items as she was a union branch officer at Kent County Council.

2. **Minutes**

The minutes of the meeting held on 14 April 2022 were submitted, approved and signed by the Chairman.

3. **Appointment of JSCP**

Appointments for the Members of the Joint Staff Consultative Panel (JSCP) were agreed by members.

RESOLVED:

That Councillors David Monk, Mrs Ann Berry, Ray Field, Nicola Keen, Tim Prater and Rebecca Shoob be appointed as Members of the Joint Staff Consultative Panel (JSCP) for the municipal year 22/23.

4. **Gender Pay Gap reporting**

The report outlined the council's statutory obligations regarding the publication of gender pay gap data and provides the data for this reporting year.

Proposed by Councillor Berry
Seconded by Councillor Keen

RESOLVED:

- 1. That report P/22/01 be received and noted.**

(Voting figures: 5 for, 0 against, 0 abstentions).

5. HR Annual Review (2021/2022)

The report presented a review of the HR function over the last financial year 2021-2022.

Members were advised that sickness trends would continue to be monitored and there would be a future item regarding the real living wage.

Proposed by Councillor Keen
Seconded by Councillor Berry

RESOLVED:

- 1. That report P/22/03 be received and noted.**

(Voting figures: 5 for, 0 against, 0 abstentions).

6. Report of the Head of Paid Service

The report of the Chief Executive advised on the adequacy of resources across the Council.

There was a discussion on the importance of communication with members and handling the volume of telephone contact to Customers Services.

Proposed by Councillor Berry
Seconded by Councillor Shoob

RESOLVED:

- 1. That report P/22/02 be received and noted.**

(Voting: 5 for, 0 against, 0 abstentions).